

GORHAM JOINT LOSS MANAGEMENT COMMITTEE

Meeting Minutes ~ March 2, 2017

***Members Present:** Buddy Holmes, Jeff Stewart, Dave Rich, James Watkins & PJ Cyr.

***Call to Order:** The meeting was called to order by Dave Rich at 10:04am.

***Review and accept minutes:** The minutes from 12/1/16 were reviewed. Dave Rich made a motion to accept with minor change and James Watkins seconded. All members voted in favor.

***Old Business:**

Prior Minutes Approval: The minutes from 6/2/16 were still not available. The members decided that since an additional meeting was held in December, the committee will forego the June 2016 minutes.

Inspection Issues: No areas were inspected since the last meeting.

Wellness: Shelli Fortin was not available for discussion.

First Aid Kits: Shawn Costine distributed the kits to the different departments. Jeff Stewart stated the Parks & Recreation Department did not receive kits for their two buses. James Watkins will speak with Shawn Costine.

Appendix C Updates: PJ Cyr stated he has the information needed from the Police Dept, Parks & Recreation Dept and the EMS Dept. He requested other departments send their info as soon as possible.

***New Business:**

Incident Report: PJ Cyr spoke about a remedial driver's class that can be provided to employees if they have more than one accident. The members discuss they will have to make a recommendation to the town manager which will need to have the selectmen's approval.

Winter Season Safety: The members spoke about the importance of wearing shoe grippers (Yak Tracks).

***Other Business:** Nothing new to report at this time.

***Next Meeting:** Thursday, June 1, 2017. Meeting will take place at 10:00am at Gorham Town Hall 2nd floor conference room.

***Adjournment:** A motion to adjourn at 10:14am by PJ Cyr, seconded by James Watkins. All members voted in favor.